



## **WHITTINGTON CRICKET CLUB - CONSTITUTION**

AMENDED CONSTITUTION adopted at the Annual General Meeting 23.1.12 , amended at the Annual General Meeting dated 5th February 2014 & amended again at the Annual General Meeting dated 4th February 2016. Further amendment to heading 11 added at Annual General Meeting dated 5th February 2019.

### **1. Name**

The Club will be called Whittington Cricket Club and will be affiliated to the England and Wales Cricket Board.

### **2. Aims and objectives**

The aims and objectives of the Club will be:

- To offer coaching and competitive opportunities in cricket
- To promote cricket and participation in cricket within Whittington and the local community
- To ensure a duty of care to all members of the Club
- To provide all its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment
- To adopt the ECB " Safe Hands – Welfare of Young People in Cricket " Policy
- To adopt the ECB Cricket Equity Policy

### **3. Membership**

Membership of the Club shall be open to anyone interested in cricket on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discretionary basis.

Membership should consist of officers and members of the Club.

All members will be subject to the regulations of the constitution and by joining the Club will be deemed to accept these regulations and codes of conduct that the Club has adopted.



Members will be enrolled in one of the following categories;

- Senior Member (18 years of age and over) as at 1st September in the preceding year
- Social/Family Member
- Junior Member
- Honorary Life Member
- Non Playing Member/Coaches

The Executive Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against any refusal or removal may be made to the Executive Committee, who shall appoint an Appeals Committee to hear the appeal and adjudicate.

Persons are not admitted to membership or be admitted as candidates for membership without an interval of at least two days between their nomination or application for membership & their membership. Persons becoming members without prior nomination or application may not be admitted to the privileges of membership without an interval of at least two days between becoming members & their admission. (added 5.12.14)

#### **4. Membership Fees**

Membership fees will be set annually and agreed by the Executive Committee and ratified at the Annual General Meeting. They will be on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

Payment date deadlines will be communicated by the Executive Committee and will be expected to be adhered to by the membership.

#### **5. Officers of the Club**

The Executive Officers of the Club will be:

- Chair
- Vice Chair
- Honorary Secretary
- Treasurer
- Chair of Fund Raising
- Chair of Sub Committees ( Junior Section, Playing ie Senior Playing, Ground & Pavilion)
- President as amended & approved at the AGM 5.2.15



The Hon Officers of the Club will be:

- Patron
- Vice Presidents
- Life Members
- Welfare Officer added 4.2.16

Only Executive members shall be entitled to vote at Committee Meetings

All Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-election.

## 6. Committee

The Club will be managed through the Executive Committee consisting of all the Executive officers of the Club.

The Executive Committee meetings will be convened by the Secretary of the Club and held monthly.

The quorum required for business to be agreed at Executive Committee meetings will be 4.

The Executive Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the Club.

The Executive will have powers to appoint sub-committees as necessary and appoint advisers to the Executive Committee as necessary to fulfil its business.

## 7. Property and Funds

All Club monies will be banked in an account held in the name of the Club.

The Executive Committee will be responsible for the finances of the Club. ( the word Treasurer taken out – AGM 4.2.16)

The financial year of the Club will end on 31st December.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.



Any cheques drawn against Club funds should hold the signatures of any two from four nominated signatories.

Legal binding agreements signed on behalf of the Club must have three signatories (the Chairman, the Secretary and one other Executive Committee member).

The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Executive Committee and all surplus income or profits are reinvested in the Club.

The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.

The Club may also, in connection with the sports purposes of the Club:

- a. sell and supply food, drink and related sports clothing and equipment.
- b. employ members(though not for playing) and remunerate them for providing goods and services, on fair terms set by the Executive Committee without the person concerned being present.
- c. pay for reasonable hospitality for visiting teams and guests.
- d. indemnify the Executive Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club ( but only to the extent of its assets).

The Executive Committee will have due regard to the law on disability, discrimination and child protection.

## 8. Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary.

Not less than 14 days' notice to be given to all members.

The AGM will receive a report from officers of the Executive Committee and a statement of the audited accounts.



Nominations for officers of the Executive Committee will be sent to the Secretary at least 14 days prior to the AGM.

Election of officers is to take place at the AGM

The following have the right to vote at the AGM:

Members of the Executive Committee, Senior Members, Junior Members (15 years and over at 1st September preceding the AGM), all Subscription paying members and coaches.

The Chairman has the casting vote only.

The quorum for AGMs will be 12.

The Executive Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

#### 9. Discipline and Appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Executive Committee or sub committee will meet to hear complaints within 14 days of a complaint being lodged. The Executive Committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

The relevant Committee or its nominated panel will meet to hear complaints within 14 days of a complaint being lodged. The nominated panel/committee has the power to take appropriate action. Where the termination of membership is deemed to be appropriate, this has to be ratified by the Executive Committee. ( deleted from sub heading 6 & added as above to heading 9 )– AGM 4.2.16.



## **10. Winding Up**

The members may vote to wind up the Club if not less than three-quarters of those present and voting support that proposal at a properly convened General Meeting.

The Executive Committee will then be responsible for the orderly winding up of the Club's affairs.

After settling all liabilities of the Club, the Executive Committee shall dispose of the net assets remaining to one or more of the following:

- a. to another Club with similar sports purposes which is a registered charity and/or
- b. to another Club with similar sports purposes which is a registered CASC and/or
- c. to the England and Wales Cricket Board for use by them for related community sports

## **11. Amendments to the Constitution**

The Constitution can only be changed if supported by not less than two thirds of those full Voting Members present at an AGM or EGM, assuming a quorum has been achieved. Any proposed alterations to the Club Constitution must be sent to the Club Secretary at least 14 days' notice prior to the relevant AGM or EGM, and must be proposed by a Full Member of the club and seconded by another Full Member. AGM 5.2.19

## **12. Declaration**

Whittington Cricket Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Signed

Date

Name

Club Chair

Signed

Date

Name

Club Secretary